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<b>JOB DESCRIPTION TITLE:</b>	<b>COMMUNITY HEALTH WORKER</b>
Supervisor:	Shelter Supervisor
Location:	Hope Gardens – 58 Oberlin Avenue, Buffalo NY 14211
Education Requirements:	Associates Degree or HS Diploma with experience in Human Services

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As a community health worker your role is to be "there" for the residents in the HOPE HOUSE facility in all capacities. You are the eyes and ears of the Hope House.

**The CHW will cover all duties on the floor i.e.:**

- Food Distribution
- General floor clean up
- Resident assistance with personal or DSS situations
- Room assignments and set up
- Answer the door and/or phone
- Support program staff in any capacity necessary
- Ensure residents are not entering the private front area where Supervisor/Case Manager sits
- Token distribution
- Laundry sign up
- Initial intake (page 1 and 2)
- Any other duties deemed necessary by Supervisor

Please submit resume and cover letter to Christal Guthrie at [cguthrie@urbanctr.org](mailto:cguthrie@urbanctr.org).

*The Matt Urban Center is committed to creating a diverse environment and is proud to be an equal opportunity employer. All qualified applicants receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age or veteran status.*