

1081 Broadway, Buffalo, NY 14212 | (716) 893-7222 | www.urbanctr.org

In order to keep our staff and clients at 1081 Broadway safe and prevent further spread of COVID-19, all individuals entering the building must adhere to the following guidelines:

- Any individual entering the building must wear a mask and keep the mask on while they
  are in our facility. We will not allow walk-ins without a secure face covering.
- All clients must have an appointment to be seen by our program staff. Please call 716-893-7222 to speak with a particular department and schedule a time. Some departments may not be taking appointments; you will need to speak to a staff person to confirm the status of that program.
- Upon entering our facility, please go directly to the front desk where our security will take your temperature. Anyone with a temperature above 100.4 will not be allowed to remain in the building and will have to return in two weeks for services.
- If you are waiting to be seen, please maintain a minimum of 6 feet between you and any other individuals in the lobby. If this is not possible, you will be directed to wait outside or in our gallery meeting room (if it is not in use).
- Please do not bring children or family members with you into our building if you can help it. We are trying to minimize the number of people present in our facility to prevent the virus spread.
- We will be making every effort to clean and disinfect surfaces in our building to prevent virus spread. Please make use of our hand sanitizing stations when needed.

## **Contact Our Departments:**

Administration - (716) 893-7222 x226

Hope Center - (716) 893-7222 x310

Hope House Shelter - (716) 893-7222 x325

Housing & Community Development – (716) 893-7222 x214

Permanent Supportive Housing - (716) 893-7222 x530

Senior Services - (716) 893-7222 x207

Weatherization - (716) 893-7222 x218

Youth & Community Services - (716) 893-7222 x403